



Karen Roller
Business Development

To expand our team we are looking for **Employees Business Development (m/f/x)**

Location: Germany (Frankfurt, Stuttgart)

Our offer

- The chance to play an active part in planning a sustainably designed environment
- Challenging assignments in an office with a team-based, interdisciplinary structure
- A permanent contract with long-term future prospects
- Opportunities for personal development and advancement within a global network
- Climate-friendly transport incentives (e.g. company bicycles and travel tickets)
- An office in an attractive location with excellent public transport links
- Contribution to the pension plan, sporting activities and several annual team events

Your responsibilities

- Supporting in the acquisition of national and international projects for our worldwide operating office
- Preparation and management of acquisition documents
- Selection and processing of application procedures
- Establishing client contacts and client management
- Preparation of presentations
- Supporting in the preparation of fee proposals
- Assistance tasks (e.g. correspondence, appointment coordination)

Your profile

- You ideally completed your education in a construction-related or commercial field
- You have initial professional experience
- You have good MS Office and Adobe Creative Suite skills
- You have organizational skills and a high level of service understanding
- You're a team player with strong communication skills
- You have a very good command of German and English
- You're ready to take on responsibility and play an active role

Werner Sobek is internationally synonymous with engineering, design, and sustainability. Our company is home to more than 400 employees and is represented on several continents. Our work is renowned for exceptional design based on outstanding engineering and integral concepts that minimise the consumption of energy and materials.

We look forward to receiving your application along with an indication of your salary expectations and your preferred starting date. If you have any questions, please do not hesitate to get in touch.

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